The South African Health Products Regulatory Authority (SAHPRA), is the National Medicines Regulatory Authority established in terms of the ***Medicines and Related Substances Act, 1965, (Act No. 101 of 1965) as amended*****,** to provide for the monitoring, evaluation, regulation, investigation, inspection, registration and control of medicines, scheduled substances, clinical trials and medical devices, and related matters in the public interest.

Re- Advertisement of Ref no:. SAHPRA 058-2023. Candidates who previously applied are encouraged to reapply.

MEDICINES CONTROL OFFICER:
REGULATORY COMPLIANCE X3
(FIXED TERM CONTRACT POSITIONS – ENDING MARCH 2025)
SALARY: R 657 376.00 – R834 199.00 per annum. (TOTAL COST TO COMPANY)
(Grade 1 – Grade 2) Market related salary will be determined by the years of experience obtained post qualification and community service.
Ref No.: SAHPRA 068/2023

CENTRE: Pretoria

Requirements: Matric certificate and appropriate 4-year Bachelor of Pharmacy Degree and registration as a Pharmacist with South African Pharmacy Council (SAPC) or / equivalent related Honours Degree in Health Science at NQF level 8 as recognised by SAQA. A relevant Master's qualification will be an added advantage.

Grade 1 – 4-year Bachelor of Pharmacy Degree NQF or Honours Degree or / equivalent related Honours Degree in Health Science at NQF level 8 as recognised by SAQA plus a minimum of five (5) of experience as a practicing pharmacist post Community Service. Sound knowledge of the Medicines and Related Substances Act 101 of 1965 as amended and regulations pertaining to the Act.

Grade 2 - 4-year Bachelor of Pharmacy Degree NQF level 8 as recognised by SAQA and registration as a Pharmacist with South African Pharmacy Council (SAPC) and minimum of three (3) years of experience in as a practicing pharmacist post Community Service. Sound knowledge of the Medicines and Related Substances Act 101 of 1965 as amended and regulations pertaining to the Act or Honours Degree in Health Science at NQF level 8 as recognised by SAQA plus a minimum of ten (10) years of experience as a practicing pharmacist post Community Service. Sound knowledge of the Medicines and Related Substances Act 101 of 1965 as amended and regulations pertaining to the Act.

CORE COMPETENCIES AND TECHNICAL PROFICIENCIES: Comprehensive and sound knowledge of all relevant legislation, protocols, regulations, and guidelines pertaining to the Medicines and Related Substances Act 101 of 1965. * Good verbal and numerical reasoning skills to allow analysis and interpretation of written and numerical data. * Good communication skills (verbal, written, conflict management and resolution). * Resilience. * Delivery of service objectives with professional excellence and efficiency. * Ability to make effective decisions by using evidence and knowledge to support accurate, expert decisions and advice while carefully considering the implications of such a decision. * Ability to work unsupervised for long periods of time. * Ability to work within a team environment. * Good planning and organisational skills. * Ability to meet tight deadlines and manage multiple, often competing priorities. * Knowledge of MS Office. * Valid Driver's License. * Ethical behaviour and adherence to the SAHPRA Code of Conduct.

DUTIES: Prioritise activities for preventing, detecting and responding to Substandard and Falsified health products. * Develop, review and ensure implementation of approved Standard Operating Procedures (SOPs) for market surveillance and control activities. * Investigate effectively and efficiently complaints allocated to you pertaining to contravention of the Medicines Act. * Conduct Post Market Surveillance inspections across the country and effect appropriate actions as per provisions of the Medicines Act. * Foster cooperation and collaboration with relevant SAHPRA units to enhance appropriate regulatory outcomes on matters. * Submit weekly work-plan and output to the Manage (quantitative and qualitative reports). * Submit monthly performance reports to the unit Manager. * Prepare reports for consideration by the Manager, Senior Manager, and Executives. * Participate in risk and audit queries. * Support the manager with any other matters relating to the unit expected outputs.

Ensure compliance with unit quality management system (QMS) activities. * Monitor and enforce compliance with the provisions of the Medicines Act and other related legislation through collaboration with local and international organisations: * Perform activities within approved processes of the Unit, and report to manager on improvements needed. * Liaise with SAPS, NPA, Applicants and SARS Customs officials regarding law enforcement. * Conduct training for border management personnel on handling of importation and exportation of medicines. * Participate in Education and awareness with the industry, public and health professional bodies and other stakeholders. * Communication to other government departments and healthcare industry on illegal medical products. * Foster and develop networks on pharmaceutical crime with other regulatory authorities and relevant stakeholders. Develop and maintain relations with the pharmaceutical, medical devices, complimentary medicines and other relevant stakeholders. * Investigate and attend to industry / applicants' queries. * Participate in market surveillance and control activities inc. Interpol, UNODC, WHO, PIC/S or any relevant stakeholders.

Work with law enforcement agencies to ensure penalties are effected against offences. * Foster cooperation and collaboration with statutory bodies, industry associations, activists organisations and media. * Control and Monitoring of narcotics and psychotropics substances in accordance with the provisions of the Medicines Act. * Conduct inspections for cultivators of cannabis for producing scheduled substances and pharmaceutical companies / permit holders where schedule 5, 6, 7 & 8 substances are kept. * Compile reports and resolutions for the licensing unit. * Participate in peer reviews for applications. * Compile reports timely to all stakeholders. * Monitor consumption of these substances via consumption data reports review. * Enforce the appropriate action and report outcome to management. * Minimise risk

to the organisation by ensuring the demonstration of ethical behaviour and good governance practices in line with the SAHPRA Code of Conduct.

INSTRUCTIONS TO APPLICANTS: All applications must:

- Be submitted with a covering letter clearly reflecting the **name of the position and post reference number**, be signed, accompanied by a comprehensive CV, the names and email addresses of 3 referees and recently certified copies of ID, required qualification/s (matric included) and driver's licence where applicable.
- Applications without the aforementioned documents/information will not be considered. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
- A separate application must be completed for each post. SAHPRA will not be liable where applicants use incorrect or no reference number on their applications.
- No late applications will be accepted. CVs will not be returned. Applications, which are received after the closing date, will not be considered.
- Further communication will be limited to shortlisted candidates. If you have not received a response from SAHPRA within 3 months of the closing date, please consider your application as unsuccessful.
- It will be expected of candidates to be available for selection interviews on a date, time and place as determined by SAHPRA.

Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, credit records, citizenship status and previous employment.
SAHPRA is guided by the principles of Employment Equity. Candidates with disabilities are encouraged to apply and an indication in this regard will be appreciated. SAHPRA reserves the right to fill or not to fill the vacant post/s.

Enquiries: Ms S. Molepo, Email: setlola.molepo@sahpra.org.za (**DO NOT SEND APPLICATIONS TO THIS EMAIL ADDRESS).**

CLOSING DATE: The closing date has been extended to the 12 January 2024 at 16H00. SAHPRA apologies for any inconvenience caused.