



The South African Health Products Regulatory Authority (SAHPRA) is the National Medicines Regulatory Authority established in terms of the *Medicines and Related Substances Act, 101 of 1965*, as amended, to provide for the monitoring, evaluation, regulation, investigation, inspection, registration and control of medicines, scheduled substances, clinical trials and medical devices, and related matters in the public interest.

RADIATION SCIENTIST GRADE 1 (RADIONUCLIDES)
(FIXED TERM CONTRACT: UNTIL 30 SEPTEMBER 2025)

SALARY: R800 491.00 – R849 605.00 PER ANNUM (TOTAL COST TO COMPANY)

Ref No.: SAHPRA 25/2025

CENTRE: Pretoria

REQUIREMENTS: • Applicants must be in possession of a Matric certificate and an appropriate degree in Nuclear Medicine/Radiography/ Biomedical Engineering/Diagnostic Radiographer/Physics/Medical Physics or related equivalent qualification at NQF level 8 as recognised by the South African Qualifications Authority (SAQA). Professional registration with the HPCSA (current registration to be submitted with application). Valid driver's licence.

EXPERIENCE: • Minimum of three (3) years working as Clinical Engineer/Biomedical Engineer/Diagnostic Radiographer. Working knowledge of and experience in relevant national legislation and international standards. Computer Literate. Working experience in administration, data management and supervisory skills will be an added advantage.

CORE COMPETENCIES, TECHNICAL PROFICIENCIES, AND VALUES: *Comprehensive knowledge and understanding of relevant legislation, protocols, standard operating procedures, and work instructions. *Self-motivated and able to work independently. *Ability to manage a variety of cross-functional team members. *Competent in problem-solving, research skills and team building. *Attention to detail, Information evaluation decision-making, objectivity, resilience, communication skills (verbal, written, negotiation, conflict management, presentation). *Interpersonal skills. *Assertiveness, ethical behaviour, customer service, planning and organising skills. *Team management. *MS Office. *Ethical behaviour and adherence to the SAHPRA Code of Conduct. At SAHPRA we adhere to our core values: Ubuntu, Responsiveness, Integrity, Transparency, Efficiency, Excellence.

DUTIES: ● Review and verify license applications for completeness, correctness, and compliance. Utilise database to process licence applications for listed electronic products. Reconcile receipts and follow up on incomplete transactions. Follow up on defaulters and dispatch renewal notifications. Follow up on defaulters of annual returns through inspections. Support the Deputy Manager and Senior Manager to respond to the queries from the industry related to the listed electronic products. Engage with industry stakeholders through training/workshop to enhance compliance with regulatory requirements of listed electronic products for non-ionising devices. Processing import and export authorities. Process radiation over-exposure notifications. Compile and update a register for all radioactive sources.

INSTRUCTIONS TO APPLICANTS (HOW TO APPLY):

- Interested persons who meet the above-stated requirements should submit their application, clearly state the position name and post reference number, including a signed cover letter, clearly state the position name and post reference number, detailed Curriculum Vitae (CV) with the names and email addresses of three (3) referees, copies of required qualifications (including matric) and Identity Document. **ONLY** shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources.
- Should you have a foreign qualification, your application must be accompanied by an evaluation certificate (report) from the SAQA.
- Incomplete applications or applications without the aforementioned documents or information will not be considered.
- No late applications will be accepted. Any submissions received after the specified date and time will not be considered, and CVs will not be returned.
- **Due to the larger number of responses anticipated, communication will be limited to short-listed candidates only. Applicants who have not been contacted within three (3) months after the closing date should consider their application unsuccessful.**
- Shortlisted candidates will be expected to attend selection interviews at a date, time, and location as specified by SAHPRA.
- Applicants should note that pre-suitability checks will be conducted after they have been shortlisted. Their appointment is subject to positive outcomes from these checks, which include security clearance, verification of qualifications, criminal records, credit checks, citizenship status, and work experience.
- SAHPRA is committed to being an equal opportunity employer. When filling vacant positions, the entity will consider the principles outlined in Section 195(1)(i) of the Constitution of the Republic of South Africa, Act 108 of 1996, and the Employment Equity Act, 55 of 1998. Applicants with disabilities are encouraged to apply and indicate their disability status, which will be appreciated.
- SAHPRA reserves the right not to make any appointment(s) to the advertised post(s).
- SAHPRA adheres to the provisions of the Protection of Personal Information Act (POPIA), 4 of 2013. CVs will not be returned, as the personal information you provide will be used solely for recruitment purposes, specifically for the position or vacancy you have applied for. If your application is unsuccessful, your personal information will be retained for internal audit purposes.

- Applications should be submitted through the SAHPRA Website Online Portal: <http://www.sahpra.org.za/vacancies>
- **For enquiries:** Please contact Mr T Khunou, HR Business Partner, via email at Tshepo.Khunou@sahpra.org.za. **NOTE: APPLICATIONS SUBMITTED TO THIS EMAIL ADDRESS WILL NOT BE CONSIDERED AS PART OF THE RECRUITMENT PROCESS.**
- **The closing date is 23 May 2025 at 16:00.**